

Latinos for Education Managing Director, Greater Houston

THE ROLE IN A SENTENCE

Reporting to the Executive Director of Greater Houston, the Managing Director, Greater Houston will oversee, manage, and implement our local leadership programs (LBF and ALLF), help manage the organization's partnerships, and support the local organization's external affairs.

ROLE OVERVIEW

PROGRAMS & OPERATIONS 50%

Oversee, implement, and evaluate the organization's two program offerings from recruitment to implementation and evaluation.

Lead implementation of a network and alumni engagement strategy Lead cultivation of partnerships across the region to amplify Fellows, alumni and local members' voice into spaces of influence.

Establish partnerships that will support building the pipeline of leadership in key roles in education that most directly impact student outcomes (Principal programs, other Fellowship or professional development programs).

Support the implementation & evaluation of a local policy & advocacy strategy.

EXTERNAL AFFAIRS 35%

Serve as a visible leader at events and activities to build the organization's brand.

Design and implement events that elevate the organization's mission and programming.

GENERAL MANAGEMENT 15%

Supervise, manage, and support the organization's Site Coordinator Establish and maintain financial controls related to program offerings Participate in team meetings and collaborate with teammates vertically and horizontally on special projects

Help build organizational culture and embody Latinos for Education core values

Mission: Develop, place and connect essential Latino leadership in the education sector.

Core Values: Lead From Our Identity, Work Con Ganas Agitate, When Necessary Bridge Across, Cultures Rise As A Collective

Fast Facts:

Founded in Boston in 2016, Launched in Houston in 2019 Organization budget of \$3M 13 team members across the country

Benefits: 401k match, flexible PTO, health/dental/vision/life insurance, competitive compensation

Required:

Total years of experience: 12+ Years with functional expertise: 8- 10

5+ years of staff management experience across functions

A visible local leader with landscape knowledge

Preferred:

Graduate degree in related field

APPLY: www.LatinosForEducation.org/Careers